

**Saint Frances Cabrini Education Fund
1025 South 7th Avenue
West Bend, Wisconsin 53095-4652**

EDUCATION GRANT APPLICATION

Saint Frances Cabrini Parish Day School
Saint Frances Cabrini Religious Education

January 30th, 2022
Dear Grant Applicant,

The administration of Saint Frances Cabrini Education Fund Education Grants, (formerly financial aid) is the responsibility of the Saint Frances Cabrini Education Fund Grant Review Committee. This committee consists of the Pastor, Director of Administrative Services, Parish Trustee Secretary, Parish Trustee Treasurer, and School Principal. The committee will operate under strict confidentiality in order to ensure the privacy of any information you are being asked to supply. (See Guidelines #5)

Please note that we require not only financial information but also a space to indicate your stewardship of time and a short narrative of need. While the financial parts of the form are important, the donated time to the parish ministries by you and your students are just as important to us. The manner in which you offer your time and talent to our parish-wide ministries are highly valued as a means by which you may support the faith community in a non-financial way. ***All grant applications must be completed in its entirety for consideration of your grant request.***

Please note these important **due dates** regarding the submission of applications for Saint Frances Cabrini Education Fund Grants for the 2022-2023 Academic Year:

May 15, 2022- Any grant applications after May 15th, may result in reduced or limited aid.
August 15, 2022 for late registrants. Any grant applications after will be case by case basis.

Our purpose is to ensure a fair and equitable distribution of grant funds to families via a process that maintains the privacy of applicants and awards the grants based on basic standards of need, asset and income levels and parish community involvement.

Should you have any questions or need help in completing the form please do not hesitate to contact Will Waech the school principal at 262-334-7142 or email me at wwaech@wbparishes.org.

Sincerely,

Chris Chlebek
Director of Administrative Services

GUIDELINES FOR COMPLETING SAINT FRANCES CABRINI EDUCATION FUND GRANT APPLICATION

The following guidelines will help you as you fill out the grant application form. The form along with any required information must be returned prior to May 15, or August 15th:

St. Frances Cabrini Education Fund Grant Awards
Attn: Will Waech
529 Hawthorn Drive
West Bend, Wisconsin 53095-4652

1. Grants are available for K5 through 8th grade tuition only based on parish membership and participation and financial status. If more applications are received than available funds, the priority will be as follows:
 - Registered Parishioners with children in school.
 - Registered Parishioners without children in school.
 - Non-parishioners with children in school.
 - Non-parishioners without children in school.
2. All questions must be answered or the grant form will be returned to you. This may result in a delay in the determination of grant award.
3. The information on the grant application form may be verified by the Director of Administrative Services at any time during the academic year. Additional information may be required as needed.
4. Decisions made by the Education Grant Committee are final.
5. Any and all information that you provide will be treated confidentially. Any information submitted will be returned to the applicant. No files will be maintained of your information.
6. If you have any questions, or need help in completing the grant application form please contact the, Director of Administrative Services at 262-338-2366 x113 or Will Waech at 334-7142 or email: wwaech@wbparishes.org
7. You will be notified of the final status of your grant application by July 15th.
8. Income, as indicated on the grant application form, includes **any and all sources of money earned by your family.** These sources include, but are not limited to:

*Wages, salary, fees and commissions	*Self employment income/Royalties
*Social Security payments	*Unreported cash income
*Dividends and interest of any kind	*Welfare/Assistance
*Unemployment compensation	*Retirement or Pension
*Alimony/Child Support	*Financial contributions from others

**SAINT FRANCES CABRINI EDUCATION FUND
GRANT APPLICATION**
(Due May 15)

Family Name _____

Address _____ City&Zip _____

Phone (Day) _____ Phone (Eve) _____

Number of persons living in household _____

List all persons living in household:

<u>Name (Last, First)</u>	<u>Relationship</u>	<u>Age</u>	<u>2022-2023 Grade</u>
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			

Are you a member of SFC Parish? ____ Yes ____ No
If yes, how many years have you been a registered parish member? _____

Must Be Completed
Our family has served the general parish by giving of our time in the following areas: (Please list the various ministry areas of the parish in which you and each family member participate.)

All Information Must Be Completed in its Entirety

I/We are applying for an education grant because: (Please write your reasons for applying for an education grant in the space below. It is important that you include any and all pertinent information as to why your present situation necessitates the need to request an education grant.)

(Please feel free to use additional sheets for more information)

TOTAL AMOUNT OF GRANT REQUESTED \$ _____

CONFIDENTIAL FINANCIAL INFORMATION

Please provide the total dollar amount for:

Assets:

Cash On Hand _____

Cash Checking _____

Cash Savings _____

Saving Bonds _____

Pension Funds _____

Retirement Funds _____

Stocks/Mutual Funds _____

Cash Value Life Insurance

Home Value _____

Second Home _____

Vehicle #1 _____

Vehicle #2 _____

Rental Property _____

Other _____

TOTAL ASSETS \$ _____

Liabilities:

Mortgage _____

Auto Loan/s _____

Other Loans _____

Credit Card Debt _____

Other Debts _____

Liens _____

TOTAL LIABILITIES \$ _____

**CONFIDENTIAL FINANCIAL INFORMATION
YEARLY INCOME AND EXPENSE**

Income:

My income _____

Spouse's Income _____

Other Income (All sources describe)

Expenses:

Mortgage Payments _____

Rent Payments _____

Property Taxes _____

Insurance Costs _____

Loan Payments:

Auto _____

Home Equity _____

Credit Card Payments _____

Vehicle Expenses _____

Other Expenses _____

Total Yearly Income _____

Total Yearly Expenses _____

Please attach a copy of page 1 and page 2 of your 2021 Federal tax forms(1040, 1040A or 1040EZ) as verification of data provided (tax forms and application will be returned to you)

I/We verify that the all information on the Saint Frances Cabrini Education Grant Application Form is true and correct to the best of my/our knowledge. I/We understand that should upon verification information that I/We have submitted be false it could lead to a denial or revocation of the awarded grant.

Signature _____ Date _____

Signature _____ Date _____